

ANNEX B
NATIONAL TAX RESEARCH CENTER **Procurement Monitoring Report as of June 30, 2018**

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ANNEX B
NATIONAL TAX RESEARCH CENTER **Procurement Monitoring Report as of June 30, 2018**

Co de (PA P)	Procurement Program/Project	PMO/ End-User	Mode of Procurement 1	Actual Procurement Activity										Source of Funds	ABC (Php)		Contract Cost (Php)		List of Invited Observers	Date of Receipt of Invitation						Remarks (Explaining changes from the App)
				Pre-Proc Confir mance	Ads/P Cost of IAEB	Pre- bid Conf	Eligibl ity Check	Sub/O pen of Bids	Bid Evalu ation	Post Qual	Notic e of Award	Contr act Signin g	Notic e to Proce ed		Delive ry/Co mpleti on	Inspecti on & Accept ance	Total	MOOE		CO	Total	MOOE	CO	Pre- bid Conf Check ce	Sub/ Open Bids	
COMPLETED PROCUREMENT ACTIVITIES																										
51	Expenses for toll fee / sharing fee and laundry services	Staff car/ FBI/ Admin	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	1,000.00	1,000.00	n/a	727.00	727.00	n/a	n/a	n/a	n/a	n/a	Completed
52	Printing of NTRC Letterhead: 3 reams & 1 box letter envelope	NTRC Employees	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	7,000.00	7,000.00	n/a	5,800.00	5,800.00	n/a	n/a	n/a	n/a	n/a	Completed
53	Purchase of various office supplies/ other supplies and 1 pc. Prepaid card	OED/ NTRC Employees	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	5,000.00	5,000.00	n/a	4,497.35	4,497.35	n/a	n/a	n/a	n/a	n/a	Delivered
54	Expenses incurred during installation of viny tiles at OED and Medical/Dental Clinic	NTRC Employees	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	2,000.00	2,000.00	n/a	1,500.00	1,500.00	n/a	n/a	n/a	n/a	n/a	Delivered
55	Expenses for toll fee of staff cars Y/R 6618 and ZMR 506	NTRC staff car	Direct Contracting	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	2,000.00	2,000.00	n/a	1,557.00	1,557.00	n/a	n/a	n/a	n/a	n/a	Delivered
56	Replacement of optical mouse	Indirect Taxes Br.	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	500.00	500.00	n/a	410.00	410.00	n/a	n/a	n/a	n/a	n/a	Completed
57	Purchase of various medical and dental supplies	NTRC Employees	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	5,000.00	5,000.00	n/a	4,976.25	4,976.25	n/a	n/a	n/a	n/a	n/a	Delivered
58	UBIX(Copier) Bill for March, 2018	NTRC Employees	Direct Contracting	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	10,000.00	10,000.00	n/a	9,464.67	9,464.67	n/a	n/a	n/a	n/a	n/a	Delivered
59	Purchase of various supplies/ other supplies and Prepaid card	NTRC Employees	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	15,000.00	15,000.00	n/a	14,427.95	14,427.95	n/a	n/a	n/a	n/a	n/a	Delivered
60	Expenses for the lamination of printed materials on the use of Fire Extinguishers & NTRC Emergency Exit Plan	NTRC Office	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	1,000.00	1,000.00	n/a	500.00	500.00	n/a	n/a	n/a	n/a	n/a	Completed
61	Meals expenses during the 20,000KM check-up of NTRC Staff car NS 2093	NTRC Employees	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	500.00	500.00	n/a	271.00	271.00	n/a	n/a	n/a	n/a	n/a	Delivered

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Co de (PA P)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Actual Procurement Activity										ABC (Php)		Contract Cost (Php)		List of Invite d Overse rs	Date of Receipt of Invitation						Remarks (Explaining changes from the App)			
				Pre-Proc Confere nce	Ads/P Cost of IAFB	Pre-bid Conf	Eligib ility Check	Sub/O pen of Bids	Bid Evalu ation	Post Qual	Notic e of Award	Contr act Signi ng	Notic e to Proce ed	Delive ry/Co mpleti on	Inspecti on & Accepta nce	Source of Funds	Total		MOOE	CO	Total	MOOE	CO	Pre-bid Confere nce		Eligib ility Chec k	Sub/ Open Bids	Bid Eval uatio n
COMPLETED PROCUREMENT ACTIVITIES																												
62	Gasoline, Oil & Lubricants	NTRC Staff Car	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	10,000.00	10,000.00	n/a	8,947.05	8,947.05	n/a	n/a	n/a	n/a	n/a	n/a	Delivered
63	Expenses for the fabrication of 7 pcs medals for service award in connection with NTRC 58th Anniversary.	NTRC HRD	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	2,500.00	2,500.00	n/a	1,990.00	1,990.00	n/a	n/a	n/a	n/a	n/a	n/a	Completed
64	Purchase of various supplies and other supplies	NTRC Employees	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	15,000.00	15,000.00	n/a	14,535.90	14,535.90	n/a	n/a	n/a	n/a	n/a	n/a	Delivered
65	Expenses for Notary Public re: GSIS Laisason Officer renewal of registration	NTRC HRD	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	200.00	200.00	n/a	100.00	100.00	n/a	n/a	n/a	n/a	n/a	n/a	Completed
66	Replacement of one(1) unit UPS battery; Keyboard and Optical mouse of Desktop Computers	Eco. Br/ ITB	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	2,000.00	2,000.00	n/a	1,400.00	1,400.00	n/a	n/a	n/a	n/a	n/a	n/a	Completed
67	Procurement of various supplies and materials	NTRC Employees	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	5,000.00	5,000.00	n/a	3,177.00	3,177.00	n/a	n/a	n/a	n/a	n/a	n/a	Delivered
68	Expenses incurred re: - Welding of Computer chair leg - Laundry of 9pcs tablecloth - Parking fee of staff cars - Toll fee	NTRC Employees Staff cars	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	700.00	700.00	n/a	598.00	598.00	n/a	n/a	n/a	n/a	n/a	n/a	Completed
69	Expenses incurred re: Meal expenses during the mechanical work, on the stick-up shifting level of staffer SLG-222	NTRC Staff cars	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	500.00	500.00	n/a	423.00	423.00	n/a	n/a	n/a	n/a	n/a	n/a	Delivered
70	Repair & Maintenance of motor vehicle: 20,000 KM check-up of staff car NS 2093	OED	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	10,000.00	10,000.00	n/a	8,979.68	8,979.68	n/a	n/a	n/a	n/a	n/a	n/a	Completed

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				Pre-Proc Conf nce	Ads/P ost of IAEB	Pre-bid Conf	Eligibl ity Check	Sub/O pen of Bids	Bid Evalu ation	Post Qual	Notic e of Award	Contr act Signin g	Notic e to Proc ed		Delive ry/Co mplet ion	Inspecti on & Accept ance	Total	MOOE	CO	Total		MOOE	CO	Pre-bid Conf nce	Eligibl ity Check	Sub/ Open Bids	Bid Eval uatio n		Post Qual	Delive ry/Com pletion/ Accept		
COMPLETED PROCUREMENT ACTIVITIES																																
87	Purchase of one(1) piece White board' 3' x 6' with stand, reversible	NTRC HRD	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	8,000.00	8,000.00	n/a	6,100.00	6,100.00	n/a	n/a	n/a	n/a	n/a	n/a	Delivered
88	Procurement of 4 units Primers HP Deskjet 2645	OED/ FIB/ Admin.	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	20,000.00	20,000.00	n/a	18,000.00	18,000.00	n/a	n/a	n/a	n/a	n/a	n/a	Delivered
89	Procurement of various supplies and materials	NTRC Employees Agency	Agency to n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	60,000.00	60,000.00	n/a	58,398.45	58,398.45	n/a	n/a	n/a	n/a	n/a	n/a	Delivered
90	Gasoline, Oil & Lubricants	NTRC Staff Car	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	25,000.00	25,000.00	n/a	21,000.00	21,000.00	n/a	n/a	n/a	n/a	n/a	n/a	Delivered
91	Expenses incurred re: Meeting on the Package 4 of the CTRP.	NTRC Staff	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	10,000.00	10,000.00	n/a	9,500.00	9,500.00	n/a	n/a	n/a	n/a	n/a	n/a	Delivered
92	Expenses incurred on the - Attendance to the meeting at BIR RDO 89, Ormoc City to review recommended Zonal Values of Ormoc City & Municipalities under RDO 89.	Special Res. Br.	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	1,000.00	1,000.00	n/a	920.00	920.00	n/a	n/a	n/a	n/a	n/a	n/a	Delivered
93	Expenses on parking fee and toll fee of NTRC staff cars	NTRC Staff Car	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	the Phil. General Appropriations	1,000.00	1,000.00	n/a	643.00	643.00	n/a	n/a	n/a	n/a	n/a	n/a	Completed
94	Fabrication of Plaque for service award re: Ms. Emelilia Tena's retirement	NTRC HRD	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	3,000.00	3,000.00	n/a	2,000.00	2,000.00	n/a	n/a	n/a	n/a	n/a	n/a	Completed
95	Expenses incurred re: Meeting on the Cost Benefit Analysis (CBA)	NTRC Staff	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	10,000.00	10,000.00	n/a	7,974.00	7,974.00	n/a	n/a	n/a	n/a	n/a	n/a	Delivered
96	Expenses incurred re: Meeting on Corporate Income Tax and Incentives Reform Act.	OED	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	1,500.00	1,500.00	n/a	1,302.86	1,302.86	n/a	n/a	n/a	n/a	n/a	n/a	Delivered

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				Pre-Proc Cost of Reference	Adsp/P Cost of JAEB	Pre-bid Conf	Eligibl Check	Sub/O pen of Bids	Bid Evalu ation	Post Qual	Notic e of Award	Contr act Signin g	Notic e to Proc mples		Delive ry/Co mpleti on	Inspecti on & Accept ance	Total	MOOE		CO	Total	MOOE	CO	Invite d Obse rvers		Pre-bid Conf	Eligibl Check	Sub/ Open Bids	Bid Eval uatio n	Post Qual	Deliver y/Com pletio n/ Accept	
COMPLETED PROCUREMENT ACTIVITIES																																
117	Expenses incurred on the - Meeting on Tax Amnesty Act with the Committee on Ways & Means, House of Representative	OED/ NTRC Staff	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	1,000.00	1,000.00	n/a	907.50	907.50	n/a	n/a	n/a	n/a	n/a	n/a	Delivered				
118	Procurement of one(1) unit Printer, Model Brother HL-L2365DW	Eco. Br.	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	8,000.00	8,000.00	n/a	7,150.00	7,150.00	n/a	n/a	n/a	n/a	n/a	n/a	Delivered				
119	Procurement of 2 carts HP 9361 & 10carts Canon 745XL	NTRC Employees	Shopping	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	15,000.00	15,000.00	n/a	11,496.00	11,496.00	n/a	n/a	n/a	n/a	n/a	n/a	Delivered				
Total Allotted Budget of Procurement Activities																P6,909,950.00 ✓																
Total Contract Price of Procurement Activities Conducted																																
Total Savings (Total Allotted Budget - Total Contract Price)																P1,176,642.10 ✓																
ON-GOING PROCUREMENT ACTIVITIES																																
Total Allotted Budget of On-going Procurement Activities																																

Prepared by:

ELIZABETH MIRIAM L. PAREDES
OIC, Property Section/Member, NTRC BAC

Recommended for Approval by:

GIAN CARLO P. RODRIGUEZ
Chairman, NTRC Bids & Awards Committee

APPROVED:

TRINIDAD A. RODRIGUEZ
Executive Director

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				Pre-Proc Conference	Ads/P ost of JAEB	Pre- bid Conf	Eligibi lity Check	Sub/O pen of Bids	Bid Evalua tion	Post Qual	Notic e of Award	Contr act Signin g	Notic e to Proce ed		Delive ry/Com pletio n	Inspecti on & Accepta nce	Total	CO	MOO E	Total		CO	MOO E	Pre- bid Conf Chec k	Sub/ Open of Bids	Bid Eval uatio n		Post Qual	Deliver y/Com pletion/ Accept		
COMPLETED PROCUREMENT ACTIVITIES																															
1	Procurement of 3 units MS Office Standard Dev-SL for the 3units Laptop.	NTRC Employees Agency	Agency to	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	50,000.00	50,000.00	n/a	45,629.22	45,629.22	n/a	n/a	n/a	n/a	n/a	n/a	Delivered				
2	Procurement of 8 units Desktop Computers, ACER Veriton	NTRC Employees Agency	Agency to	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	350,000.00	350,000.00	n/a	313,664.00	313,664.00	n/a	n/a	n/a	n/a	n/a	n/a	Delivered				
3	Procurement of 8 units Laptop Computers, ACER Travelmate	NTRC Employees Agency	Agency to	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Govt. of the Phil. General Appropriations	300,000.00	300,000.00	n/a	287,331.20	287,331.20	n/a	n/a	n/a	n/a	n/a	n/a	Delivered				
				Total Allotted Budget of Procurement Activities														P700,000.00		✓											
				Total Contract Price of Procurement Activities Conducted																P646,624.42											
				Total Savings (Total Allotted Budget - Total Contract Price)														P53,375.58		✓											
				GRAND TOTAL SAVINGS														P1,176,642.10 + P53,375.58 =		P1,230,017.68		✓									
ON-GOING PROCUREMENT ACTIVITIES																															
				Total Allotted Budget of On-going Procurement Activities																											

Prepared by:


ELIZABETH MIRIAM L. PAREDES
OIC, Property Section/Member, NTRC BAC

Recommended for Approval by:


GIAN CARLO D. RODRIGUEZ
Chairman, NTRC Bids & Awards Committee

APPROVED:


TRINIDAD A. RODRIGUEZ
Executive Director